

## P-02: Notice of change of details of insolvency practitioner

[Rule 46 Insolvency Rules 2020]

Submit this notice if there has been any change in respect of the insolvency practitioner in the matters listed in rule 45 of the Insolvency Rules. Please note that the insolvency practitioner is only required to change, update or expand the particulars in this notice where the matters have changed since he or she last informed the Registrar of the matters listed in rule 45.

*Note: Each insolvency practitioner who holds a current practising certificate is under a continuing obligation to keep the Registrar informed of any change in the matters listed in rule 45 (rule 46(a) Insolvency Rules). Failure to inform the Registrar within 5 days of the relevant change, may amount to misconduct under section 22(a) of the Insolvency Law and the Registrar may file a complaint with the Council in respect thereof (rule 46(c) Insolvency Rules).*

### 1. Name of insolvency practitioner

Full name in English

Full name in Myanmar language (optional)

Nationality

N.R.C. (Myanmar citizens)/Passport no. (foreign citizens only)

Other nationalities, if applicable

*If there has been any **change** in the insolvency practitioner's name, passport number or nationalities, a copy of the relevant national registration card (N.R.C) for a Myanmar citizen and a copy of the passport for a foreign citizen must be attached to this notice.*

Insolvency practitioner registration number

Email address

Phone number

**2. Address of principal place where insolvency practitioner practises as an insolvency practitioner**

Street number and street name

Unit, level, etc. (if applicable)

Quarter/City/Township

State/Region

Country

Postcode (optional)

**3. Address of any other place where insolvency practitioner practises as an insolvency practitioner**

Street number and street name

Unit, level, etc. (if applicable)

Quarter/City/Township

State/Region

Country

Postcode (optional)

#### 4. Academic qualifications of insolvency practitioner

Please list the insolvency practitioner's **most recent and relevant university and professional academic qualifications** in the space provided above, including the year the qualification was obtained.

*Please attach evidence of the insolvency practitioner's academic qualifications listed above. If you do not have such evidence, please explain why. Note that the Council may request further information and evidence.*

5. Indicate below if the applicant is practising as a sole practitioner, in partnership with one or more others, or is an employee of an insolvency practitioner, partnership or firm

- ☐ Applicant is practising as a sole practitioner
- ☐ Applicant is in partnership with one or more others
- ☐ Applicant is an employee of an insolvency practitioner, partnership or firm

6. If the applicant practises as an insolvency practitioner as a member of a firm or under a name or style other than the applicant's own name, provide the name of that firm or name or style under which the applicant practises.

Name of firm or name or style under which applicant practises (if name is other than applicant's own name)

Registration number of firm (if a registered entity)

7. Please confirm whether the following correctly records all disciplinary action (if any) taken against the insolvency practitioner in relation to his or her past practice as a receiver, liquidator or other role in relation to insolvency

- ☐ Yes ☐ No

8. Please confirm whether the following correctly records all current conditions or restrictions (if any) imposed on the insolvency practitioner's conduct or practice as an insolvency practitioner

☐ Yes

☐ No

**9. Signed by applicant**

I certify that the information in this form and any document attached to this form is true and correct.

*Please insert name in full*

**10. Checklist**

The following must be attached to this form (where applicable):

- ☐ If there has been a **change** in the insolvency practitioner's name, a copy of N.R.C. (for a Myanmar citizen) or passport (for a foreign citizen).
- ☐ Evidence of any additional academic qualifications obtained by the insolvency practitioner since he or she last informed the Registrar.
- ☐ The prescribed filing fee.