

Form D-1 | Particulars of directors and secretary

Section 189(c), Myanmar Companies Law 2017

Note

If there is insufficient space on the form to supply the information required, attach a separate sheet containing the information set out in the prescribed format.

For office use only

Name of company

Registration number

1. Appointment of director(s) or alternate director(s)

Complete this section if a new director or alternate director has been appointed. This form must be filed within 28 days of the date of the change.

Note: Identity documents for new directors (a copy of the national registration card (N.R.C) for Myanmar citizens and a copy of the passport for foreign citizens) must be attached to this form.

A. First director or alternate director

Is this person a director or alternate director?

Director Alternate director

Date of appointment as director or alternate director

| | | |
|----|----|------|
| / | / | |
| dd | mm | yyyy |

Full name in English (required)

Former name of this person, if applicable, in English

Full name in Myanmar (optional)

Former name of this person, if applicable, in Myanmar language (optional)

Nationality

N.R.C. (Myanmar citizens) / Passport No. (foreign citizens only)

Other nationalities, if applicable

Business occupation, if any

Gender
 Male Female
Date of birth
 / /
Usual residential address for this director in English (required)

Street number and street name

Unit, level, etc. (if applicable)

Quarter/City/Township

State/Region

Country

Postcode (optional)

Email address (optional, but an email is required to receive notifications)

Phone Number (optional, but a phone number is required to receive notifications)

B. Second director or alternate director**Is this person a director or alternate director?**
 Director Alternate director
Date of appointment as director or alternate director
 / /
 dd mm yyyy
Full name in English (required)

Former name of this person, if applicable, in English

Full name in Myanmar (optional)

Former name of this person, if applicable, in Myanmar language (optional)

Nationality

N.R.C. (Myanmar citizens) / Passport No. (foreign citizens only)

Other nationalities, if applicable

Business occupation, if any

Gender
 Male Female
Date of birth
 / /
Usual residential address for this director in English (required)

Street number and street name

Unit, level, etc. (if applicable)

Quarter/City/Township

State/Region

Country

Postcode (optional)

Email address (optional, but an email is required to receive notifications)

Phone Number (optional, but a phone number is required to receive notifications)

2. Cessation of director or alternate director

Complete this section if a person has ceased to be a director or alternate director for the company. This form must be filed within 28 days of the date of the change.

A. First director or alternate director ceasing to hold office**Full name in English**

Date of birth
 / /
Date person ceased to be a director or alternate director
 / /
Was this person a director or alternative director?
 Director Alternate director
B. Second Director or Alternate Director ceasing to hold office**Full name in English**

Date of birth
 / /
Date person ceased to be a director or alternate director
 / /
Was this person a director or alternative director?
 Director Alternate director

3. Change in particulars of existing Director(s)

Complete this section if a current director or alternate director has had a change in their personal details (such as an address change). *Please restate all information for this director as of the date of filing this form.* This form must be filed within 28 days of the date of the change.

Is this person a director or alternate director?

Director Alternate director

Date of particulars changed for this director or alternate director

/ /
dd mm yyyy

Full name in English (required)

Former name of this person, if applicable, in English

Full name in Myanmar (optional)

Former name of this person, if applicable, in Myanmar language (optional)

Nationality

N.R.C. (Myanmar citizens) / Passport No. (foreign citizens only)

Other nationalities, if applicable

Business occupation, if any

Gender

Male Female

Date of birth

/ /

Usual residential address for this director in English (required)

Street number and street name

Unit, level, etc. (if applicable)

Quarter/City/Township

State/Region

Country

Postcode (optional)

Email address (optional, but an email is required to receive notifications)

Phone Number (optional, but a phone number is required to receive notifications)

4. Appointment of secretary

Complete this section if a new secretary has been appointed. This form must be filed within 28 days of the date of the appointment.

Note: An identity document for a new secretary (a copy of the national registration card (N.R.C) for Myanmar citizens and a copy of the passport for foreign citizens) must be attached to this form.

Date of appointment as secretary

| | |
|----|------|
| / | / |
| dd | yyyy |

Full name in English (required)

Former name of this person, if applicable, in English

Full name in Myanmar (optional)

Former name of this person, if applicable, in Myanmar language (optional)

Nationality

N.R.C. (Myanmar citizens) / Passport No. (foreign citizens only)

Other nationalities, if applicable

Business occupation, if any

Gender
 Male Female
Date of birth

| | |
|---|---|
| / | / |
|---|---|

Usual residential address in English (required)

Street number and street name

Unit, level, etc. (if applicable)

Quarter/City/Township

State/Region

Country

Postcode (optional)

Email address

Phone Number

5. Cessation of secretary

Complete this section if a person has ceased to be a secretary for the company. This form must be filed within 28 days of the date of cessation.

Full name in English

Date of birth

dd mm yyyy

Date person ceased to be a secretary

dd mm yyyy

6. Change in particulars of existing secretary

Complete this section if a current secretary has had a change in their personal details (such as an address change). *Please restate all information for this secretary as of the date of filing this form.* This form must be filed within 28 days of the date of the change.

Date of particulars changed for the secretary

dd mm yyyy

Full name in English (required)

Former name of this person, if applicable, in English

Full name in Myanmar (optional)

Former name of this person, if applicable, in Myanmar language (optional)

Nationality

N.R.C. (Myanmar citizens) / Passport No. (foreign citizens only)

Other nationalities, if applicable

Business occupation, if any

Gender
 Male Female
Date of birth

 / /

Usual residential address in English (required)

Street number and street name

Unit, level, etc. (if applicable)

Quarter/City/Township

State/Region

Country

Postcode (optional)

Email address

Phone Number

7. Signed by authorised personName:

Signature: _____

Capacity: Director Secretary**8. Lodged by**

Name:

Address:

Telephone: Email: **9. Checklist****The following must accompany this form—**

- Copies of N.R.C or passport of newly appointment director(s), alternate director(s) or secretary.
- Additional pages that are required to provide the information required by this form, if applicable.
- The prescribed filing fee.