

## Form C-4 | Notice of change of registered office or principal place of business

Section 141(c), Myanmar Companies Law 2017

### Note

If there is insufficient space on the form to supply the information required, attach a separate sheet containing the information set out in the prescribed format.

For office use only

### Name of company

### Registration number

## 1. General instructions

Section 141(c) of the Myanmar Companies Law 2017 provides that a proposed change of a company's registered office shall be given in the prescribed form prior to the date of the change to the Registrar.

**Note** that Section 141(e) states that inclusion in the annual return of a company of the statement as to the address of its registered office shall not be taken to satisfy the obligation imposed by Section 141(c) to file this Notice of change of address of registered office.

## 2. Details of new address of registered office in the Union (in English)

*This must be a physical address in the Union.*

Street number and street name

Unit, level, etc. (if applicable)

Quarter/City/Township

State/Region

Postcode (optional)

## 3. Date that the new address is to take effect

dd

mm

yyyy

*Note: the proposed change of address must be filed prior to the company effecting the change in the address of its registered office.*

## 4. Details of new address of principal place of business in the Union (in English)

*This must be a physical address in the Union.*

Street number and street name

Unit, level, etc. (if applicable)

Quarter/City/Township

State/Region

Postcode (optional)

**5. Date that the new address is to take effect**

/	/	
dd	mm	yyyy

**6. Attach the consent to use the premises as the registered office signed by the occupant of the premises**

Section 141(b) of the Myanmar Companies Law 2017 provides that the company need not carry on business in the premises at the address of its registered office however in this case it must obtain and retain with its records the consent to the company’s use of the premises as its registered office by the person who occupies such place. The Registrar may require the company to produce evidence of the consent required under this sub-section.

If the company does not carry on business in the premises of the registered office, the company must attach to this form a copy of the consent signed by the occupant of the premises.

**7. Signed by authorised person**

I certify that the information in this form and any document attached to this form are true and correct.

Name:

Signature: \_\_\_\_\_

Capacity:  Director  Secretary

**8. Lodged by**

Name:

  
  
  
  

Address (optional):

Telephone (optional):

Email (optional):

**9. Checklist**

The following must accompany this form—

- Copy of consent, if the company does not carry on business in the premises of the registered office.
- The prescribed filing fee.